**VILLAGE OF HILLCREST**

Wednesday, February 14, 2024

Regular Board Meeting Minutes

7:00 PM

The Regular Board Meeting of the Village of Hillcrest was opened with the Pledge of Allegiance.

Present and answering roll call were Trustees A. Dan Potter, Timothy Ball, Jose Huerta, Pamela Pittman, President Richard Rhoads, Clerk Dawn Bearrows. Trustees Eileen Braski and Joe Thompson were not in attendance and Attorney Paul Chadwick arrived at 7:25 pm.

Motion by Trustee Potter, seconded by Ball to approve the minutes from January 10, 2024, Regular Board Meeting. Roll call vote: Potter; yes Ball; yes, Huerta; yes, Pittman; yes. Motion passed; Minutes approved.

**DEPARTMENT REPORTS**

**FINANCE:** Clerk Bearrows reported for Trustee Braski, cash on deposit as of January 2024 as follows: General Fund $3,398,613.75; Motor Fuel Tax Fund $254,087.18 and Utility Fund $-389.662.26. Motion by Trustee Ball, seconded by Pittman to approve the Treasurer’s report as presented. Roll call vote: Potter; yes Ball; yes, Huerta; yes, Pittman; yes. Motion passed; Treasurers report approved.

Motion by Trustee Potter, seconded by Huerta to approve the bills as presented. Roll call vote: Potter; yes Ball; yes, Huerta; yes, Pittman; yes. Motion passed; Bills approved.

**WATER:** Trustee Potter reported that Pittsburg Tank and Tower refunded $10,000 toward water tower repairs due to having the pressure tanks for an extended period of time. Will be ordering 2 new meters and water department supplies. 4 pumps have been rebuilt, saving the water dept approximately $2000.

**ORDINANCES:** Trustee Huerta stated things appear to be the same.

**PUBLIC WORKS:** President Rhoads reported for Trustee Thompson; Oil changes in Kubota tractor can be done on site without voiding warranty, River Rd washout areas have been filled, looking into changing Village of Hillcrest sign and replacing. Possibly selling blue plow truck and old Case tractor. Baxter & Woodman stated there may be funding available for stabilizing Kyte Creek.

**BUILDING INSPECTOR:** Casper Manheim stated there have only been a few permits requested.

**HEALTH & WELFARE:** Trustee Ball commented about the amount of garbage in the Village. Will be seeking more bids for traffic monitoring cameras in addition to speed signs and flashing stop signs.

**COMMUNITY RELATIONS:** Trustee Pittman will begin planning for Easter egg hunt. Possibly moving to Flannigan Park as the attendance increases each year. Volunteers welcome.

**ATTORNEY:**

**ADMININSTRATION:** President Rhoads reported he is getting estimates for tree work and building demo, waiting for 2 more estimates. Looking into new salt shed and shop. Attending Mayor’s meeting next week.

**OLD BUSINESS:**

Solar Ordinance: Postponed until further notice.

TESTinc: Review and discussion of contract for new water operator. Motion by Trustee Potter, second by Huerta. Roll call vote: Potter; yes Ball; yes, Huerta; yes, Pittman; yes. Motion passed; Contract approved.

Parking Ordinance: Board to review the current parking ordinance and make updates/ changes to put into effect at the March board meeting.

Baxter & Woodman: [B&W] Review of current projects and status updates. Several approvals were needed for projects in or soon to be in motion.

* Approval to award of bid contract for Priority 1A Watermain Project, contingent upon IEPA loan to Elliot & Wood: Motion by Trustee Potter, second by Huerta. Roll call vote: Potter; yes Ball; yes, Huerta; yes, Pittman; yes. Motion passed; Bid contract approved.
* Approval of construction oversight agreement for Priority 1A watermain project: Motion by Trustee Potter, second by Huerta. Roll call vote: Potter; yes Ball; abstained, Huerta; yes, Pittman; yes. Motion passed; Agreement passed.
* Approval of Source Water Protection plan: Motion by Trustee Huerta, second by Potter. Roll call vote: Potter; yes Ball; yes, Huerta; yes, Pittman; yes. Motion passed; Plan approved.
* Approval of B&W service agreement to assist with Lead Service Line Inventory: Motion by Trustee Potter, second by Huerta. Roll call vote: Potter; yes Ball; yes, Huerta; yes, Pittman; yes. Motion passed; Service Agreement approved.
* Approval of B&W conditional service agreement to develop lead service line replacement plan: Postponed
* Approve 2024 Chip Seal Road program: Motion by Trustee Ball, second by Huerta. Roll call vote: Potter; yes Ball; yes, Huerta; yes, Pittman; yes. Motion passed; Chip seal program approved.
* Approve resolution of maintenance for chip seal program: Motion by Trustee Potter, second by Huerta. Roll call vote: Potter; yes Ball; yes, Huerta; yes, Pittman; yes. Motion passed; chip seal resolution approved.

**NEW BUSINESS**

Updates to Employee Handbook: Due to the volume of changes proposed, voting has been postponed until drafts have been completed for approval.

Adopt 2024 ICC Code Books: Casper Manheim- The ICC requires all code books to be no more than 9 years old. The Village will need to adopt the newest version in March. Voting on approval postponed until March board meeting.

Ogle County Sheriff’s Department: Discussion of adapting an Intergovernmental agreement with the Sheriff’s Department for dedicated patrols within the Village. Further discussion to continue at March board meeting. No voting at this time.

**PUBLIC COMMENT:** None

**EXECUTIVE SESSION:** Motion at 9:08 PM to move to closed session by Trustee Potter to discuss pending litigation and personnel, seconded by Ball. Roll call vote: Potter; yes Ball; yes, Huerta; yes, Pittman; yes. Motion passed.

Motion to reconvene in open session at 9:40PM by Trustee Potter seconded by Huerta. Roll call vote: Potter; yes Ball; yes, Huerta; yes, Pittman; yes. Motion passed. Open session reconvened.

No action was taken as a result of closed session.

Motion to adjourn at 9:43 PM by Trustee Pittman, seconded by Potter. Meeting adjourned by voice vote.

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Dawn Bearrows

Clerk, Village of Hillcrest