VILLAGE OF HILLCREST, ILLINOIS ANNUAL FINANCIAL REPORT FINANCIAL STATEMENTS AND INFORMATION

YEAR ENDED JUNE 30, 2017

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WINEBAUGH & ASSOCIATES, P.C.

ACCOUNTANTS & CONSULTANTS

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OPINION OF INDEPENDENT AUDITOR

Village President and Trustees
Of the Village Board, Hillcrest, Illinois

Members of the Board:

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Village of Hillcrest, Ogle County, Illinois, as of and for the year ended June 30, 2017, and the related notes to the financial statement's which collectively comprise the Village's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting principles described in Note A; this includes determining that modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit includes performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risk of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly in all material respects, the respective financial position—modified cash basis of the governmental activities, each major fund and the aggregate remaining fund information, of the Village of Hillcrest as of June 30, 2017, and the respective changes in financial position—modified cash basis, thereof, for the year then ended in conformity with the basis of accounting described in Note A.

Basis of Accounting

As described in Note A, the Village of Hillcrest, Ogle County, Illinois, prepares its financial statements on the modified cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Hillcrest's basic financial statements. The schedule listed in the table of contents as Other Information is presented for purposes of additional analysis and is not a required part of the basic financial statements. However, we did not audit the information and express no opinion on it.

Certified Public Accountant

January 8, 2018

STATEMENT OF NET POSITION - MODIFIED CASH BASIS JUNE 30, 2017

Activities Activity Total ASSETS Current Assets:	
Current Assets:	_
CULLETTE ADDCCD.	_
Cash & Cash Equivalents 1,148,250 219,426 1,367,67	_
Due From/To Other Funds	
Total Current Assets 1,148,250 219,426 1,367,67	6
Noncurrent Assets:	
Land 1,322,392 - 1,322,39	12
Construction in Progress	
Sewer - 1,595,788 1,595,78	
Net Capital Assets <u>40,115</u> <u>161,433</u> <u>201,54</u>	
Total Noncurrent Assets $1,362,507$ $1,757,221$ $3,119,72$	<u>.8</u>
Total Assets <u>2,510,757</u> <u>1,976,647</u> <u>4,487,40</u>	<u>)4</u>
LIABILITIES	
Current Liabilities: Payroll Tayes Payable 527 - 52	7
rayion lakes rayable	
Water Deposits - 7,095 7,09	
Notes Payable Current	<u>: </u>
Total Current Liabilities 527 43,136 43,66	:3
Total Current Liabilities 527 43,136 43,66	,,,
Noncurrent Liabilities :	
Notes Payable 638,829 638,829	29
Notes Payable	_
Total Liabilities 527 681,964 <u>682,49</u>	}1
	_
NET POSITION	
Invested in Capital Assets 1,362,507 1,757,221 3,119,72	28
Restricted Net Position 229,918 1,294,683 1,524,60)1
Unrestricted Net Position 2,280,312 2,280,31	<u>.2</u>
Total Net Position 2,510,230 1,294,683 3,804,91	<u>.3</u>

THE NOTES TO FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS FOR THE YEAR ENDED JUNE 30, 2017

Program Revenues

	Expenses	Charges for Services or Sales	Operating Grants/ Contributions
Government Activities:			
Administration	(91,633)	17,640	-
Finance	(51,657)	-	-
Buildings & Grounds	-	-	-
Public Safety (Police)	(37,849)	967	-
Health & Welfare	(1,936)	-	-
Ordinances	(4,250)	-	-
Roads & Highways	(66,109)	-	-
Building/Zoning	(17,990)	2 , 773	-
Economic Development	(1,224)		
Total Government Activities	(272,648)	21,380	
Business-Type Activities:			
Utility Fund	(<u>240,642</u>)	<u>236,942</u>	
Total Business-Type Activities	(<u>240,642</u>)	<u>236,942</u>	
Total Government	(<u>513,290</u>)	258,322	

See Note C.

Net Revenue (Expense) and Changes in Net Position

	Governmental Activities	Business-type Activities	Total
	(73,993) (51,657) - (36,882) (1,936) (4,250) (66,109) (15,217) (1,224) (251,268)	- - - - - - - -	(73,993) (51,657) - (36,882) (1,936) (4,250) (66,109) (15,217) (1,224) (251,268)
	 (_251,268)	(3,700) (3,700) (3,700)	(3,700) (3,700) (254,968)
General Revenues			
ROT Tax State Income Tax Real Estate Tax Electric Tax Use Tax Telecomm. Tax Road & Bridge Tax Personal Property Tax Motor Fuel Tax Interest Total General Revenues	157,162 107,253 58,196 31,904 32,695 17,284 13,863 994 33,556 1,255 454,162	- - - - - - - - -	157,162 107,253 58,196 31,904 32,695 17,284 13,863 994 33,556 1,255 454,162
Transfers	(<u>34,550</u>)	34,550	
Change in Net Position Net Position Beginning	168,344 2,341,886	30,850 1,263,833	199,194 3,605,719
Net Position Ending	2,510,230	1,294,683	3,804,913

STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES - MODIFIED CASH BASIS GOVERNMENTAL FUNDS JUNE 30, 2017

Governmental Fund Types

	General	<u>MFT</u>	Total Governmental <u>Funds</u>
ASSETS Cash & Cash Equivalents Due from Utility Fund Due from MFT Fund Total Assets	913,070 - - <u>913,070</u>	235,180 - - 235,180	1,148,250 - - 1,148,250
LIABILITIES & FUND BALANCES Liabilities Payroll Payable Due to General Fund Total Liabilities	527 	- - -	527
Fund Balance Restricted Unassigned	- <u>912,543</u> 912,543	235,180	235,180 912,543 1,147,723
Total Fund Balance Total Liabilities and Fund Balance	913,070	235,180	1,148,250

RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET POSITION OF GOVERNMENTAL ACTIVITIES JUNE 30, 2017

Total Governmental Funds Balance	1,147,723
Amounts reported for governmental activities in the Statement of Net Assets are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	1,362,507
Net Position of Governmental Activities	2,510,230

STATEMENT OF REVENUES RECEIVED, EXPENDITURES DISBURSED AND CHANGES IN FUND BALANCE - MODIFIED CASH BASIS GOVERNMENTAL FUNDS JUNE 30, 2017

	Government		
			Total
			Governmental
	General	<u>MFT</u>	<u>Funds</u>
REVENUES RECEIVED			50 106
Property taxes	58,196	-	58,196
Road & Bridge Taxes	13,863	-	13,863
Sales and Use Taxes	189,857	-	189,857
Utility Taxes	31,904	-	31,904
State Income Taxes	107,253	-	107,253
Telecommunication Tax	17,284	-	17,284
State PPRT Taxes	994	-	994
Motor Fuel Taxes	-	33 , 556	33 , 556
Licenses and Permits	17,350	-	17,350
Fines	962	-	962
Miscellaneous Revenue	974	-	974
Grants/Other	2,094	-	2,094
Interest	1,040	215	<u> 1,255</u>
Total Revenues	441,771	33,771	475,542
EXPENDITURES DISBURSED			
CURRENT:			
Administration	86,371	-	86,371
Finance	51,657	_	51 , 657
Buildings and Grounds	-	-	-
Health and Welfare	1,936	-	1,936
Public Safety	37,849		37,849
Ordinances	4,250	-	4,250
Roads & Highways	60,327	5 , 782	66,109
Building/Zoning	17,990	-	17 , 990
Economic Development	1,224		1,224
Total Expenditures	261,604	5,782	<u>267,386</u>
Excess (Deficit) of Revenues Received			
Over (Under) Expenditures Disbursed	180,167	27 , 989	208,156
Transfer	(40,507)	<u>5,957</u>	(<u>34,550</u>)
Net Change in Fund Balance	139,660	33,946	173,606
Fund Balance			
At June 30, 2016	772,883	201,234	974,117
At June 30, 2017	<u>912,543</u>	<u>235,180</u>	<u>1,147,723</u>

THE NOTES TO FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES JUNE 30, 2017

Net Changes in Fund Balances - Total Governmental Funds

173,606

Amounts reported for Governmental Activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. The following is amount of capital outlays and depreciation in the current year.

Capital Outlay	34,550
Transfer	(34,550)
Depreciation	(5,262)

Change in Net Position of Governmental Activities

168,344

DETAILED STATEMENT OF EXPENDITURES

BUDGET AND ACTUAL (NON-GAAP) BUDGETARY BASIS GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual Amounts	Over / (Under)
REVENUES				
Real Estate Taxes	40,000	40,000	58,196	18,196
Electric Tax	36,000	36,000	31,904	(4,096)
Liquor Licenses	2,000	2,000	3,000	1,000
Franchise License Cable	12,000	12,000	11,572	(428)
Peddlers Permit	•	•	5	. 5
Building Permits	3,000	3,000	2,773	(227)
State Income Tax	160,000	160,000	107,253	(52,747)
Personal Prop. Replacement Tax	500	500	994	494
Grants	350	350	•	(350)
Sales Tax	180,000	180,000	157,162	(22,838)
Road and Bridge Tax	9,500	9,500	13,863	4,363
Telecommunications (Excise Tax	19,500	19,500	17,283	(2,217)
Use Tax	30,000	30,000	32,694	2,694
Police Fines	500	500	-	(500)
Interest	900	900	1,040	140
Reimbursements	•	-	2,094	2,094
Miscellaneous	100	100	974	874
P-Police Fines	•	-	962	962
То	tal <u>494,350</u>	494,350	441,769	(52,581)
Administration Expenditures	15,500	15,500	14,402	(1,098)
A - Salaries-Regular A-Salaries-Elected Offcials	3,860	3,860	3,740	(120)
A - Serv. Tree Removal	3,000	4,500	4,500	(120)
	5,000	12,151	12,151	
A - Engineering Service	20,000	20,000	7,260	(12,740)
A - Legal Service	10,000	10,000	6,185	(3,815)
A - Other Prof. Service	2,500	2,500	1,731	(769)
A - Postage A - Telephone Line 7770	3,000	3,000	520	(2,480)
	1,200	1,200	418	(782)
A - Publishing A - Printing	250	250	-	(250)
A-Internet	-	926	926	(200)
A - Dues	1,400	1,400	1,226	(174)
A - Travel Expense	1,000	1,000	62	(938)
A - Training	1,000	1,000	-	(1,000)
A-Publications	600	600	112	(488)
A - General Insurance	20,000	20,000	15,086	(4,914)
A- Rentals - Copier	1,100	1,355	1,355	(1,011)
A-Computer Applications	•	266	266	-
A - Office Expense	4,000	4,000	982	(3,018)
A-Operating Supplies	500	500	220	(280)
A - Computer Applications/Software	3,000	4,775	4,775	-
A - Equipment	5,000	5,000	.,,,,,	(5,000)
A - Bank Service Charges	100	100	32	(68)
A - Misc.	25,000	25,000	10,421	(14,579)

THE NOTES TO FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT

DETAILED STATEMENT OF EXPENDITURES

BUDGET AND ACTUAL (NON-GAAP) BUDGETARY BASIS GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts			Variance with Final Budget
-	Original	Final	Actual Amounts	Over / (Under)
Total	127,010	138,883	86,370	(52,513)
•				
Financial Expenditures				
F - salaries	16,000	16,000	14,475	(1,525)
F-Salaries-Elected Officials	2,600	2,600	2,440	(160)
F-Health Life Insurance	3,600	3,600	2,062	(1,538)
F - Unemployment Insurance	2,000	2,000	448	(1,552)
F-Worker's Compensation	10,500	10,500	8,694	(1,806)
F - Social Security Exp.	8,000	8,000	7,336	(664)
F - Medicare	2,000	2,000	1,716	(284)
F- IMRF Contribution	3,500	3,500	1,274	(2,226)
F - Accounting Service-Audit	14,000	14,000	13,198	(802)
F- Legal Service	•	-300	•	300
F-Bank Service Charge	100	100	14	(86)
Total _.	62,300	62,000	51,657	(10,343)
B				
Police Department	00.000	00.000	00.007	44.000
P - Salaies	38,000	38,000	33,097	(4,903)
P - Maint. Service - Equip.	200	200	160	(40)
P = Maint. Service-Vehicle	2,700	2,700	941	(1,759)
P - Police Protection	1,500	1,500	1,402	(98)
P - Telphone 562-2081	1,500	1,500	1,405	(95)
P - Operating Supplies	1,000	1,000	-	(1,000)
P-Automotive Fuel/Oil	2,000	2,000	844	(1,156)
P - Equipment	2,500	2,500	27.040	(2,500)
Total _.	49,400	49,400	37,849	(11,551)
Building & Grounds				
B - Maint. Service Buildings	3,000	2,650	1,121	(1,529)
B - Maint. Service Buildings B - Maint. ServEquipment	2,500	2,500	877	(1,623)
Training	2,500	2,000	50	50
B - Utilities	4,500	4,500	2,671	(1,829)
B - Maint. Supply Buildings	200	250	441	191
B - Maint, Supplies Equipment	-	300	300	-
B - Maint. Supplies Vehicle	100	100	51	(49)
B - Operating Supplies	300	300	138	(162)
B - Fuel	400	400	302	(98)
Total	11,000	11,000	5,951	(5,049)
10.00				
Health & Welfare				
H - Early Warning System	2,000	2,000	•	(2,000)
H- Maint Service-Spraying & Equipment	2,000	2,000	1,490	(510)
H- Utilities	800	800	446	(354)
Total	4,800	4,800	1,936	(2,864)
		#2.0.3a		
Roads & Highways				
R - Salaries	40,000	42,000	43,201	1,201
R- Salaries-Elected Officials	2,600	2,600	2,440	(160)
R - Maint. Service - Building	1,000	1,000	•	(1,000)

DETAILED STATEMENT OF EXPENDITURES

BUDGET AND ACTUAL (NON-GAAP) BUDGETARY BASIS GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual Amounts	Over / (Under)
R- Maint. Service-Equipment	5,000	2,898	1,152	(1,746)
R - Maint. Service - Vehicle	2,500	2,500	150	(2,350)
R - Maint. Service Street	2,000	3,725	1,725	(2,000)
R- Maint, Service-Snow Removal	•	•	629	629
R - Telphone	600	600	554	(46)
Training	750	750	20	(730)
R - Utilities	6,000	6,000	5,490	(510)
R - Maint. Supply Building	500	500	148	(352)
R - Maint. Supplies Equipment	2,000	2,000	340	(1,660)
R - Maint. Supplies Vehicle	200	1,900	1,066	(834)
R - Maint. Supply Street	3,000	1,600	1,706	106
R - Operating Supplies	400	577	250	(327)
Small Tools	1,600	1,000	678	(322)
R - Fuel	3,500	2,000	778	(1,222)
R - Equipment	5,000	5,000	-	(5,000)
Total	76,650	76,650	60,327	(16,323)
Ordinance Expenses				
O-Salaries-Elected Officials	2,600	2,600	2,840	240
O - Legal Retainer	2,000	2,000	•	(2,000)
O - Legal Service Ordinances	1,200	1,500	1,410	(90)
O-Computer Application	700	700	•	(700)
Total		6,800	4,250	(2,550)
Duilding Inquestor/Zening				
Building Inspector/Zoning B/Z Salaries-Elected Officials	2,600	2,600	2,440	(160)
B/Z (Casper)Other Prof.Service	9,600	9,600	9,600	(100)
Total		12,200	12,040	(160)
iotai	12,200	12,200	12,040	(100)
Economic/Community Development				
E-Salaries Elected Officials	2,600	2,600	1,224	(1,376)
E - Proffessional Services	6,000	6,000	-	(6,000)
Publications	500	500		(500)
Total	9,100	9,100	1,224	(7,876)
Total Expenditures	337,660	349,533	248,339	(101,194)

DETAILED STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCE

BUDGET AND ACTUAL (NON-GAAP) BUDGETARY BASIS MOTOR FUEL TAX FUND FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts		Budgeted Amounts		Variance with Final Budget	
-	Original	Final	Actual Amounts	Over / (Under)		
REVENUES						
MFT Tax	31,000	31,000	33,556	2,556		
Interest Income	150	150	215	65		
Total Revenues	31,150	31,150	33,771	2,621		
EXPENDITURES						
Engineering Service	•	-	575	575		
Maintenance Supplies	-	-	280	280		
Maintenance Supply-Snow Removal Salt	11,000	11,000	4,928	(6,072)		
Total Expenditures	11,000	11,000	5,783	(5,217)		
Excess (deficiency) of Revenues Over Expenditures	20,150	20,150	27,988	7,838		

STATEMENT OF NET POSITION PROPRIETARY FUNDS - MODIFIED CASH BASIS JUNE 30, 2017

	Utility Fund	Sewer Fund	<u>Total</u>
ASSETS: Current Assets: Cash & Cash Equivalents Total Current Assets	219,426 219,426		219,426 219,426
Noncurrent Assets: Construction in Progress - Sewer Capital Assets: Property, Plant & Equip. Accumulated Depreciation Total Noncurrent Assets	1,595,788 676,008 (<u>514,575</u>) 1,757,221	- - - -	1,595,788 676,008 (514,575) 1,757,221
Total Assets	<u>1,976,647</u>		<u>1,976,647</u>
LIABILITIES Current Liabilities: Water Deposits Current Note Payable Total Current Liabilities	7,095 	36,040 36,041	7,095 <u>36,040</u> <u>43,136</u>
Notes Payable Non-Current Total Liabilities	7,095	638,829 674,869	638,829 681,964
NET POSITION Invested in Capital Assets, Net of Related Debt Restricted Net Position Total Net Position	1,757,221 212,331 1,969,552	- (674,869) (<u>674,869</u>)	1,757,221 462,538 1,294,683

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION ALL PROPRIETARY FUND TYPES FOR THE YEAR ENDED JUNE 30, 2017

	Utility Fund	Sewer Fund	<u>Total</u>
OPERATING REVENUES			
Utility Services			
Total Operating Revenue	236,942	_	<u>236,942</u>
OPERATING EXPENSES			
Garbage Disposal	66,087	-	66,087
Salaries & Related	33,649	-	33,649
Utilities	14,647	-	14,647
Water Analysis and Meter Report	1,445	-	1,445
Telephone	565	-	565
Chemicals	7,837	_	7,837
Depreciation	27,807	-	27 , 807
Repairs and Maintenance	10,776	-	10,776
Maintenance Supply	6,702	_	6 , 702
Postage & Publications	2,616	_	2,616
Office & Operating Supplies, Postage	563	_	563
Rental Copier	1,207	-	1,207
Computer App./Software	1,392	-	1,392
Miscellaneous	15,400	_	15,400
Small Tools	13	_	13
Sewer Flow Electricity	1,495	_	1,495
Travel Expense	18	-	18
Engineering Service	22,145	_	22,145
292002.29 002.1200			
Total Operating Expenses	213,364		213,364
Operating Income (Loss)	22,578	-	22,578
NON-OPERATING REVENUES (EXPENSES):			
	_	_	_
Property Tax Interest/Bank Charges	(26,278)	_	(26,278)
Sewer	139,284 (139,284)	-
Interfund transfer	(23,297)	23,297	_
Interfund Transfer	34,550	-	34,550
Interior Transfer	34,330		51,000
CHANGES IN NET POSITION	146,837	(115,987)	30,850
Net Position			1 060 000
At June 30, 2016	1,822,715	558,882	1,263,833
At June 30, 2017	1,969,552	(<u>674,869</u>)	1,294,683
		-	

THE NOTES TO FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

STATEMENT OF CASH FLOWS - PROPRIETARY FUND FOR THE YEAR ENDED JUNE 30, 2017

	Utility <u>Fund</u>
Cash Flows from Operating Activities	
Cash Received from Service Users Cash Payments for Goods and Services Cash Payments to Employees	236,942 (152,908) (<u>33,649)</u>
Net Cash from Operating Activities	50,385
Cash Flows from Capital and Related Financing Activities: R E Tax Refund Note Payable Capital Outlay Interest Expense Net Cash from Capital Financing Activities	- (393) 115,987 (139,284) (26,278) (49,968)
Net Increase in Cash and Cash Equivalents	417
Cash and Cash Equivalents June 30, 2016 Cash and Cash Equivalents June 30, 2017	219,009 219,426
Reconciliation of Operating Income to Net Cash Provided by Operating Activities:	
Operating Income (Loss) Depreciation	22,578 27,807
Net Cash from Operating Activities	50,385

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

NOTE A: Significant Accounting Policies

The Village of Hillcrest was organized under the provisions of an act of the General Assembly of the State of Illinois and was created March 27, 1958, and has a population of 1,326 (2010 census).

a. REPORTING ENTITY

In evaluating how to define the Village of Hillcrest, for financial reporting purposes, management has considered all potential component units. The Governmental Accounting Standards Board (GASB) has set forth criteria to be considered in determining financial accountability defined in GASB Statement 14 and amended by GASB Statement 39. These statements require a potential component unit to be discretely presented and reported within the reporting entity financial statements if their exclusion would cause the Village's financial statements to be misleading or incomplete. Based upon the application of these criteria, there are no component units included in this report.

b. BASIS OF PRESENTATION

Government-wide Financial Statements

The Statement of Net Position and the Statement of Activitiesdisplay information about the Village as a whole. These statements distinguish between activities that are governmental which are normally supported by taxes and intergovernmental revenues, and those that are considered business-type activities which rely to a significant extent on fees and charges. Program revenues include charges paid by the recipients of the goods or services offered by the programs and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues. The effect of material inter-fund activity has been eliminated from these statements. The comparison of program revenues and expenses identifies the extent to which program or function is selffinancing or draws from the general revenues of the Village. Indirect expenses are allocated to the function it is most closely related.

Net position should be reported as restricted when constraints placed on net asset use either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law or enabling legislation. The net position restricted for other purposes result from special revenue funds and the restrictions on their net position use.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

NOTE A: Significant Accounting Policies (continued)

Fund Financial Statements

The accounts of the Village of Hillcrest are maintained on the basis of funds, each of which are considered a separate accounting entity. The operation of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. Funds are organized into two major categories: governmental and proprietary. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the Village or meets the following criteria:

- 1. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type, and
- 2. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The following are the descriptions for all fund categories presently in use by the Village of Hillcrest:

Governmental Funds - Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which the may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as net position. The following are the Village's major governmental funds:

<u>General Fund</u> - The General Fund is the primary operating fund of the Village. The General Fund is for all financial resources except those required to be accounted in another fund.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

NOTE A: Significant Accounting Policies (continued)

<u>Special Revenue Fund</u> - This fund is used to account for the proceeds of specific revenue sources and legally restricted to expenditures for specific purposes by enabling legislation. The Village has one such fund.

Motor Fuel Tax Fund - To account for the receipt of Motor Fuel Tax revenue from the State of Illinois and legally restricted to expenditures for maintenance and upkeep of Village roads. Year end net position balance is \$168,892.

Governmental fund financial statements include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Proprietary Funds

Enterprise Fund

Enterprise funds are used to account for a government's ongoing activities which are similar to those often found in the private sector (business-type activities). These activities are financed primarily by user charges, and the measurement of financial activity focuses on net income measurement similar to the private sector. The measurement focus in upon income determination, financial position and cash flows. The Village operates one such fund:

The Enterprise Fund (Utility Fund) is used to account for operations that are financed and operated in a manner similar to private business enterprise, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, (water, garbage and recycling fees).

The Sewer Fund is to account for sewer improvements.

Proprietary fund financial statements include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for proprietary funds.

The Village has no Fiduciary Funds.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

Note a: Significant Accounting Policies (continued)

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is term used to describe "how" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

Measurement Focus

In the government-wide Statement of Net Position - Modified Cash Basis and the Statement of Activities - Modified Cash Basis, both governmental and business-like activities are presented using the economic resources measurement focus, within the limitations of the modified cash basis of accounting as defined below.

In the fund financial statements, the "current financial resources" measurement or the "economic resources" measurement focus, as applied to the modified cash of accounting is used as appropriate:

- 1. All government funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are general included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- 2. A proprietary fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent, financial, or nonfinancial) associated with their activities are reported. Proprietary fund equity is classified as net position.

In the government-wide Statement of Net Position - Modified Cash Basis and Statement of Activities - Modified Cash Basis and the fund financial statements, governmental, and business-like activities are presented using a modified cash basis of accounting. This basis recognizes assets, liabilities, net assets, revenues, and expenses when they result from cash transactions with a provision for depreciation in the government-wide statements. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

NOTE A: Significant Accounting Policies (continued)

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

If the Village utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting. All government-wide financials would be presented on the accrual basis of accounting.

d. Assets and Liabilities

Cash and Cash Equivalents

For the purpose of financial reporting, cash includes all checking and savings accounts, certificates of deposit with an original maturity date of 90 days or less, and money market accounts.

Investments

Village investments are certificates of deposits with an original maturity date of greater than 90 days. Certificate of deposit investments are stated at carrying value which approximate fair market value.

Deposit Policies

The Village's only deposit policy addresses the issue of custodial credit risk. Amounts over the FDIC/FSLIC insured amount of \$250,000 must be covered by a collateral agreement.

Capital Assets

The Village's modified cash basis of accounting reports capital assets resulting from cash transactions and reports depreciation where appropriate.

Governmental-type capital assets include land, land improvements, buildings and equipment, owned by the Village and are stated at historical cost or estimated historical cost. Donated capital assets are stated at estimated market value at the time of donation. In applying the transition provisions for retroactive reporting of infrastructure assets, the Village is not required to retroactively report it's major general infrastructure assets of roads, and has not done so. Expenditures must meet a minimum capitalization dollar threshold to be included in the Village's capital asset depreciation schedule. If the dollar threshold is not met then the item is written off during the current period. Current threshold amounts vary for all expenditures, (from \$1,000 to \$100,000).

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

NOTE A: Significant Accounting Policies (continued)

Depreciation for governmental-type capital assets is provided using the straight-line method over the estimated life of the asset. A half-year convention of depreciation is recorded in the first and last year of acquisition regardless of the month the capital asset is acquired or sold. Depreciation lives in years for property items within each asset classification as follows:

Buildings	40	Office Furniture & Equipment	5
Building Improvement	20	Machinery & Equipment	10
Land Improvements	20	Vehicles	7
Roads	40	Computer Hardware	5

Capital Assets - Business-type activity (Enterprise Fund), includes the Water Department is recorded as historical cost. Depreciation is charged as an expense against operations and capital assets are recorded net of accumulated depreciation the Statement of Net Assets. The dollar capitalization threshold amount is \$1,000 to \$100,000.

Depreciation for business-type activity (Enterprise Fund) is provided using the straight-line over the estimated useful life of the asset. A half year of depreciation is recorded in the year of acquisition regardless of the month the capital asset is acquired. Depreciation lives in years for property items within each asset classification are: Equipment and distribution system 10 to 40 years.

e. Revenues, Expenditures, and Expenses

Program Revenues

In the Statement of Activities revenues that are derived directly from each activity or from parties outside the Village's taxpayers are reported as program revenue. The Village has the following program revenues: General Government-licenses and fees, garbage fees, building permits, fines and miscellaneous charges. All other Governmental Revenues are reported as general. All taxes are classified as General Revenue even if restricted for a specific purpose.

Operating Revenue and Expenses

Operating revenues and expenses for proprietary funds result from providing services and producing and delivering goods and/or services. They also include all revenues and expenses not related to capital and related financing, noncapital financing, or investing activities.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

NOTE A: Significant Accounting Policies (continued)

Property Taxes

It is the Village's intention that property taxes generated from the 2015 property tax levy be used for financing the operating budget of the fiscal year ending June 30, 2017. Therefore, property tax revenue represent the receipts generated by the 2015 property tax levy. The property tax levy was passed September 9, 2015. This levy for 2015 real estate taxes was due in two equal installments on June 4, 2017 and September 3, 2017. The County Collector, by state statute, has the power to put all unpaid tax bills up for auction the last Monday in October.

Compensated Absences

Currently only the Village Maintenance Supervisor qualifies for vacation or sick pay. Unused sick pay is paid at end of calendar year while unused vacation pay is forfeited.

Budget

The Village legally adopts an annual appropriation ordinance which gives the Village legal authority to expend funds in accordance with Illinois State Statutes. The budget is prepared and maintained using a modified cash basis method of accounting in which revenue is recorded only when received and expenditures are recorded only when paid.

The budget ordinance was adopted September 14, 2016.

Short-term Interfund Receivables/Payables

During the course of operations, numerous transactions may occur between individual funds for goods provided or services rendered. These receivables and payables, if any, are classified as due from other funds on the balance sheet. Short term loans, if any are also classified as due from other funds, or due to other funds.

Inter-fund transactions

Quasi-external transactions are accounted for as revenues or expenditures. Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund, are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed.

Use of Estimates

The preparation of financial statements in conformity with the generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of receipts and disbursements during the reporting period. Actual results could differ from those estimates.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

NOTE A: Significant Accounting Policies (continued)

f. Fund Balancing Reporting

The Village adopted the GASB 54 policy on July 10, 2014. The governmental Accounting Standards Board (GASB) released Statement 54, "Fund Balance reporting and Governmental Fund Type Definitions" on March 11, 2009 which is effective for fiscal year ending June 30, 2011. This statement is intended to improve the usefulness of the amount reported in fund balance by providing more structured classifications. This statement applies to "governmental" fund balances reported in the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, and Permanent Funds. This statement does not apply to Enterprise Funds, Internal Service Funds and Fiduciary Funds.

Currently fund balance is classified as "reserved" or "unreserved". GASB 54 will change how fund balance is reported. The hierarchy of five (5) possible GASB 54 classifications is as follows:

Nonspendable Fund balance includes amounts not in spendable form (such as inventory or pre-paid items), or amounts required to be Maintained in tact legally or contractually.

Restricted Fund includes amounts constrained for a specific purpose by external parties (e.g., grantors, bondholders, and higher levels of government) through constitutional provisions or by enabling legislation.

<u>Committed Fund</u> balance includes amounts constrained for a special purpose by a government using its highest level of decision making authority. To be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.

Assigned Fund balance includes General Fund amounts intended for a specific purpose by a governing board or by an official that has been delegated authority to assign amounts. For all other governmental funds besides the General Fund, this balance would include any remaining positive amount not classified as nonspendable, restricted, or committed.

<u>Unassigned Fund</u> balance includes amounts (if any) that are available for any purpose. This balance is only reported in the General Fund.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

NOTE A: Significant Accounting Policies (continued)

In addition to the disclosures already mentioned, Statement 54 requires governments to disclose:

- The decision making authority and formal action, if any, that result in commitments of fund balance.
- The bodies of persons with authority to express intended uses of resources that result in assigned fund balance.
- The order in which a government assumes restricted, committed, assigned, and unassigned amounts are spent when amounts in more than one classification are available for a particular purpose.
- Information about minimum fund balance policies, if the government has one.
- The purpose for each major special revenue fund, identifying which revenues and other resources are reported in each of those funds.

NOTE B: Cash and Investments

Permitted investments are bonds, notes, certificates of indebtedness, treasury bills or other securities which are guaranteed by the full faith and credit of the United States of America as to principal and interest; in bonds, notes and debentures of the United States of America or its agencies; interest bearing savings accounts, certificates of deposits or time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act.

Custodial Credit Risk-Deposits

Custodial credit risk for deposits with financial institutions is the risk that in the event of bank failure, the Village's deposits may not be returned to it. The Village's investment policy requires pledging of collateral for all deposits in excess of FDIC/FSLIC insured amounts.

Deposits

At June 30, 2017, the reported amount of the Village's deposits per bank balance was \$1,368,988. \$250,000 was covered by the Federal Depository Insurance (FDIC) and the balance of \$1,118,988 was covered by collateral held by the bank's trust department in the Village's name.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

NOTE C: <u>Capital Assets</u> Governmental Activities

<u>Jr.</u>	Balance une 30, 2016	Additions	Deletions	Balance June 30, 2017
Land	1,322,392			1,322,392
Land Improvement	21,250	_	-	21,250
Building Improvement	67,513	-	-	67,513
Computer Hardware	32,005	-	-	32,005
Machinery & Equipment	34,961	-	-	34,961
Office Furniture	15,515	-	-	15,515
Police Equipment	11,758	_	-	11,758
Vehicles	51,192	_		51,192
Total Depreciable	234,194		-	234,194
Accum. Depreciation	(<u>188,817</u>)	(5,262)		(<u>194,079</u>)
Net Depreciable Assets	45,377	(5,262)		40,115
Total Net Capital Assets	1,367,769	(5,262)		<u>1,362,507</u>

Depreciation is allocated \$5,262 Administrative, none for Streets and Highways, and none for Public Safety.

	Balance 6/30/16	Additions	Deletions	Balance 6/30/17
Water Department	<u> </u>	<u> </u>		
Construction in Progres	c			
		139,283	_	1,595,787
Sewer	1,456,504	139,203		1,090,101
Water Distribution Systems	5			
Water Mains	116,889	_	_	116,889
Pump House	140,538	_	-	140,538
Wells	126,605	_	-	126,605
Water Tank	24,009	_	-	24,009
Water Tower Refurbish	67,045	_	-	67,045
Total Water Distribution	475,086		_	475,086
Water Meters	158,426	-	_	158,426
Equipment	32,852	_	_	32,852
Billing Software	9,645	-	_	9,645
Total Fixed Assets	676,009			676,009
Accumulated Depreciation	$(\overline{486,770})$	(27,807)		(<u>514,577</u>)
Net Capital Assets	189,239	(27,807)		161,432
Total Net Assets	<u>1,645,743</u>	111,476		<u>1,757,219</u>

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

NOTE D: <u>Illinois Municipal Retirement Fund</u> Plan Description

The employees of the Village of Hillcrest are provided with pensions through the Illinois Municipal Retirement Fund (IMRF) - an agent multiple-employer defined benefit pension plan. Established by the Illinois State Legislature for the benefit of Illinois municipal employed outside the city of Chicago, IMRF is governed by the Illinois Pension Code. IMRF issues a publicly available financial report that can be obtained at http://imrf.org.

Benefits Provided

IMRF provides retirement, disability, and death benefits. Benefits are established by statute and may only be changed by the General Assembly. The benefit provisions in effect on the member's date of participation determine a member's minimum benefit while the benefit provisions in effect on the member's date of termination determine a member's maximum benefit. Public Act 96-0889 added new section to the Pension Code that applies different benefits to anyone who first contributes to IMRF on or after January 1, 2011 and does not have any other previous service credit with one of the reciprocal retirement systems in Illinois. Members who first participate on or after that date are members of Tier II. Anyone who made contributions to IMRF prior to January 1, 2011 remain participants of Tier I. Tier 1 retirement benefits are determined by the average of the four highest years of creditable earnings within the last 10 years of creditable service and the percentage of average salary to which the member is entitled. The pension amount is 1 2/3 percent of the final rate of earnings for each of the first fifteen years of service and 2 percent for each year of service credit in excess of fifteen years, up to a maximum of 75 percent of the final rate of earnings.

Tier II benefits are determined by the final average salary is based on the highest consecutive eight years of creditable service rather than the last four. Pension earnings are initially capped at \$110,631 increasing annually by 3 percent or the consumer price index, whichever is less.

NOTE E: Risk Management and Litigation

The Village is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. The Village has obtained coverage from a commercial insurance company for this exposure. Risk management expenditures are accounted for in the General Fund. Management believes such coverage is sufficient to preclude significant uninsured losses to the Village. Settlements have not exceeded this insurance coverage in any of the past three years.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

NOTE F: Notes Payable

Governmental Funds:

Sewer Loan

The Village has a loan agreement with the First National Bank of Rochelle (now Central Bank) in the amount of \$698,165.70. Interest rate on the loan is 3.780% with monthly payments of \$5,106.55 commencing on November 19, 2016 with a balloon payment October 19, 2026.

<u>23,297</u>

674,869

Fiscal Year	Princ	ipal	Interest	<u>Total</u>
2017	23,2	97	17,556	40,853
2018	36,0	41	25,238	61,279
2019	37,4	48	23,831	61,279
2020	38,8	147	22,432	61,279
2021	40,4	123	20,856	61,279
2022-2026	522,1	.10	83,109	605,219
	698,1	.66	193,022	891,188
Balance			Bala	nce
June 30, 2016	<u>Additions</u>	Retired	June	30, 2017

NOTE G: Legal Debt Margin

Assessed Valuation - 2016 Levy	\$15,646,952
Statutory debt limitations:	
8.6258% of Assessed Valuation	\$ 1,349,675
General Obligation Debt	674,869
Legal Debt Margin	<u>674,806</u>

698,166

OTHER INFORMATION

ASSESSED VALUATION, RATES, EXTENSIONS AND COLLECTIONS APRIL 30, 2017

Assessed Valuation

	2016	2015	<u>2014</u>	2013	
	<u>15,646,952</u>	14,904,307	14,807,520	<u>15,602,9</u>	<u>65</u>
2016 Tax	Levy		Combined	Corporate	½ Road And Bridge
	Levy Rates Levy Extension		.33300 52,104	- -	- -
2015 Tax	Levy				
2015 Tax 2015 Tax	Levy Rates Levy Extensions Collections ge of Extension		.33300 49,632 49,565 99.86%	49,632 49,565	11,408 11,408
2014 Tax	Levy				
2014 Tax 2014 Tax	Levy Rates Levy Extensions Collections ge of Extension		.33292 49,297 49,154 99.70%	37,968 37,868	11,329 11,286
2013 Tax	Levy				
2013 Tax 2013 Tax	Levy Rates Extensions Collections ge of Extension	collected	.25333 50,942 50,820 99.76%	39,527 39,464	11,415 11,356